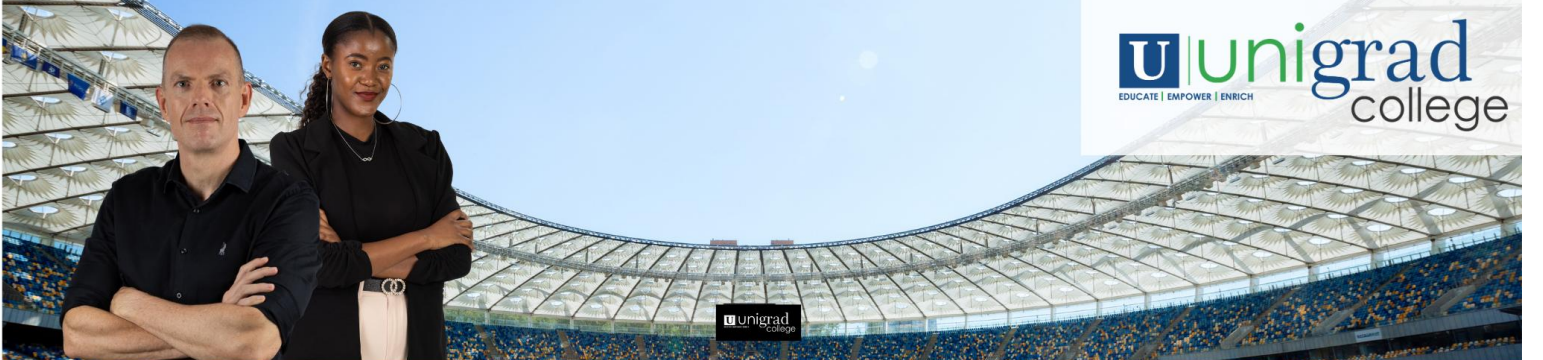


**SATURDAY CLASSES**

Class times 13:00 - 16:00

STARTS 25 JULY

Duration: 14 weeks

**Textbooks & study material are
included in course fees**

Professional Project Management: Basics to Advanced

Overview

This Project Management course introduces the key principles, tools, and techniques required to plan, execute, and manage projects effectively. The programme aligns with internationally recognised best practices, including the Project Management Body of Knowledge (PMBOK) and the Association for Project Management's Body of Knowledge.

Students will gain knowledge in areas such as planning, scheduling, budgeting, and risk management, while learning to apply tools like Gantt charts and Work Breakdown Structures. By the end of the course, students will be equipped to contribute to and support projects across a range of industries.

Admission requirements

You must have English comprehension at NQF Level 2 or equivalent and be 17 years of age or older.

Who should study the programme?

Individuals who wish to develop practical project management skills, newly appointed project coordinators or team leaders without formal training, professionals involved in projects seeking to enhance their effectiveness, and aspiring project managers looking to build a solid foundation in project management principles.

Subjects

- Project Management
- MS Project Fundamentals

Certification

Successful students will be awarded the Unigrad College Short Learning Programme Certificate in **Advanced Professional Project Management** (endorsed by the Chartered Institute of Business Management – CIBM) as well as a certificate of attendance for **MS Project**.

Course Duration

Saturday classes presented over 14 weeks.

Fees and study material

Textbooks and study material are INCLUDED in our fees!

Course fees can be paid either in full or in convenient monthly instalments. Speak to a Unigrad Career Consultant for detailed information on fees and payment options. Unigrad College also partners with Student Hero and Capitec to offer funding solutions, visit

<https://www.unigradcollege.co.za/funding-options/> to learn more.



Student Portal

When you join the Unigrad family you will have automatic access to myUnigrad, the student portal through which you can manage your academic profile, obtain your results, download your digital student card, contact the support team and much more.

Accreditation

Unigrad (Pty) Ltd is accredited by the Quality Council for Trades and Occupations (QCTO) NATED/14/0054. The college is a registered examination centre with the Department of Higher Education and Training (DHET No: 699990686).

What is a Short Learning Programme?

The modern business world demands a vast variety of skills and abilities. Unigrad offers an extensive range of short learning programmes particularly designed to address these demands by enhancing the quality of skills and knowledge available to the workplace. These short learning programmes are typically aimed at working adults, or those seeking employment and whilst they are not full qualifications, such as those appearing on the NQF and registered with SAQA, their benefit lies in their rapid and significant improvement to skill and knowledge levels of the student. This makes short learning programmes ideal for people who need to upgrade their CV's, but do not have the time or finances to engage in a lengthy course of study. This short learning programme is endorsed by the Chartered Institute of Business Management (CIBM).

Disclaimer

The information contained in this fact sheet is accurate at the time of printing. However, factors beyond the control of Unigrad (such as environmental, regulatory or technical changes) may cause the contents of this fact sheet, or of the programme to change. In the event of any such change, Unigrad will formally notify current students. All possible measures will be taken to minimise inconvenience to students.

I _____ (student/legal guardian), hereby acknowledge that I understand the information stated in this document and fully comprehend the specifics explained above pertaining to this programme.

Date: _____ Student/legal guardian signature: _____



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